

CLAYTON-LE-WOODS PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH MEETING HELD ON MONDAY 15th JUNE 2026 AT 7.30PM AT THE PARISH COUNCIL COMMUNITY MEETING ROOM/OFFICE AT 239a PRESTON ROAD, CLAYTON-LE-WOODS, CHORLEY

PRESENT: Councillor Ms Irene Amahwe
Councillor Ms Michelle Beach
Councillor Mrs Michelle Brown (Chair)
Councillor Mr David Clough
Councillor Mr David Cook
Councillor Dr. Jan Coyne
Councillor Mr A Halliday
Councillor Mr S Maddock
Councillor Mr Neville Whitham (9)

IN ATTENDANCE: Councillor Lesley Durose, Ward Councillor for Clayton West & Cuerden, CBC

WELCOME

The Chair welcomed everyone to the meeting.

9077 APOLOGIES

Apologies were received from Councillor Mark Clifford and Councillor Barbara Ward-Smith.(2)

9078 DECLARATION OF INTEREST

Councillor Mark Clifford – LCC matters, CBC matters.

9079 PUBLIC PARTICIPATION

The Chair welcomed Councillor Lesley Durose and advised that as she had not notified the Parish Council of her intention to address the meeting, she could simply observe proceedings.

9080 TO APPROVE THE MINUTES OF THE ANNUAL GENERAL PARISH COUNCIL MEETING HELD ON MONDAY 27th MAY 2026

Councillor Neville Whittam advised that his attendance had not been recorded for the last meeting.

Councillor Michelle Beach (Shelley) advised that there was a typographical error under minute number 9076.

Councillor Michelle Beach (Shelley) proposed that the minutes be agreed. Councillor David Clough seconded the proposal.

9081 REPORTS/CLERK'S REPORT:

1.SUMMER FAIR UPDATE

Councillor Michelle Beach (Shelley) provided an update on the progress of the Summer Fair for 27th June 2026.

A discussion took place around the budget for the Summer Fair as there were concerns raised that the Parish Council may have gone over budget. It was reported that the budget for the Summer Fair 2025 was £10,000 with a contingency of £5,000. After some debate it was agreed that a contingency for the Summer Fair of 2026 would be £3,000.

All printing had been completed and some posters had already been distributed by Councillor Mark Clifford.

It was **RESOLVED** that Councillor Michelle Beach (Shelley) would speak to Councillor Mark Clifford to arrange for the erection/display of the Parish Council's Summer Fair banners and posters.

2.FINANCE UPDATE

Councillor Michelle Brown informed the meeting that all urgent invoices had been paid and she will bring a payment schedule to the next full Parish Council meeting.

Councillor Dr. Jan Coyne gave an update on First Kick Foundation.

3.FLOWERBED MAINTENANCE

Councillor Michelle Brown updated the meeting. Hanging baskets had been erected around the Parish and the watering contract for them had been agreed with Chorley Council.

4.SPEED INDICATOR DEVICES

The meeting was advised that a CIL request had been submitted for a device for Wigan Road. It was also agreed that a device is required for siting at Woodend Road.

It was **RESOLVED** that a full update would be discussed at the next full Parish Council meeting and the possibility of establishing a SPID working group with a remit that they do a full reassessment of SPIDs and the siting of the devices around the Parish.

5.REQUEST FROM DANCE SCHOOL

Councillor Michelle Brown informed the meeting that a request had been made from the Haydock Dance School to hire the meeting room at a rate of £15 per hour.

Some concerns were raised around potential access to the filing cabinets and contents therein. A suggestion was tabled around moving the cabinets into the storeroom; however, this would not be possible due to the store room being full.

It was **RESOLVED** that the store room and filing cabinets would be sorted and any items for disposal would be done so securely.

Councillor David Clough proposed that we agree to the hire of the room to Haydock Dance School and Councillor Michelle Beach (Shelley) seconded the proposal.

It was **RESOLVED** that Haydock Dance School would hire the meeting room for £15 per hour.

9082 PLANNING APPLICATIONS

Planning Applications May to June 2026

- [Part two storey part single storey rear extension, porch portico and new arch head window to front elevation](#) 

Cuerden Cottage Shady Lane Clayton-le-Woods Leyland PR25 5TA

Ref. No: 26/00416/FULHH | Received: Wed 13 May 2026 | Validated: Wed 13 May 2026 | Status: Awaiting decision

- [Application for work to a protected tree - Chorley BC TPO 2 \(Clayton-le-Woods\) 1989 T1. Oak; Height reduction of 1.5m and lateral branch reduction of 1.5m.](#) 

41 Back Lane Clayton-le-Woods Chorley PR6 7QE

Ref. No: 26/00415/TPO | Received: Tue 12 May 2026 | Validated: Mon 18 May 2026 | Status: Awaiting decision

- [Application for work to a protected tree - Chorley BC TPO 6 \(Clayton-le-Woods\) 2007 T57; Oak. The protected tree is an oak tree at the side of my driveway. I request permission to trim back the branches that are overhanging my driveway. I request to trim back any loose or damaged branches .](#) 

24A Lancaster Lane Clayton-le-Woods Leyland PR25 5SN

Ref. No: 26/00390/TPO | Received: Thu 30 Apr 2026 | Validated: Tue 05 May 2026 | Status: Awaiting decision

- [Notification by Lancashire County Council of planning application ref: LCC/2023/0019 relating to a gas bottles storage area and an extension of working hours for waste management operations at the Materials Recovery Facility](#) 

Quercia Ltd Clayton Hall Sand Quarry Dawson Lane Whittle-le-Woods Chorley PR6 7DT

Ref. No: 26/00474/CTY | Received: Mon 01 Jun 2026 | Validated: Mon 01 Jun 2026 | Status: Awaiting decision

- [Single storey front extension, raised eaves and ridge height with side dormer](#) 

80 Watkin Road Clayton-le-Woods Chorley PR6 7PX

Ref. No: 26/00473/FULHH | Received: Mon 01 Jun 2026 | Validated: Tue 02 Jun 2026 | Status: Awaiting decision

- [Minor non material amendment to planning permission 25/00225/FULMAJ \(Section 73 application to vary conditions 6 \(arboricultural details\), 14 \(approved plans\), 17 \(noise mitigation scheme\) and 23 \(drainage strategy\) attached to planning permission 22/00576/FULMAJ \(Erection of 70no. market and affordable dwellings with associated access, pumping station and open space following demolition of the existing buildings\) to alter house types, layout and associated details\) involving changes to the layout in relation to plot 17.](#) 

Land Bounded By Parkhurst Avenue East Of Wigan Road Clayton-le-Woods

Ref. No: 26/00478/MNMA | Received: Fri 29 May 2026 | Validated: Fri 29 May 2026 | Status: Awaiting decision

- [Pitched roofs to existing front and rear dormers](#) 

11 Stonehouse Green Clayton-le-Woods Chorley PR6 7JT

Ref. No: 26/00461/FULHH | Received: Wed 27 May 2026 | Validated: Wed 27 May 2026 | Status: Awaiting decision

- [Installation of a tyre fitting unit \(Use Class B2\) onto the site of existing carwash \(Sui Generis\) \(Retrospective\)](#) 

Sams Car Wash 472 Preston Road Clayton-le-Woods Chorley PR6 7JB

Ref. No: 26/00362/FUL | Received: Mon 20 Apr 2026 | Validated: Wed 03 Jun 2026 | Status: Awaiting decision

It was **RESOLVED** that the Parish Council would submit comments on the planning application relating to the operating hours for the Quercia Ltd Clayton Hall Sand Quarry on Dawson Lane. The Parish Council were in opposition of extending the operating hours.

9083 ACCOUNTS FOR PAYMENT

It was **RESOLVED** to defer this item to the next full Parish Council meeting.

9084 CORRESPONDENCE

Councillor Michelle Brown provided an update in relation to the Freedom of Information request the Parish Council had received.

9085 EXCLUSION OF THE PRESS AND PUBLIC

Items 9086, 9087 and 9088

It was **RESOLVED** that members of the public and press be excluded from the remainder of the meeting due to sensitive commercial and staffing issues.

PART 2

9086 COPYRIGHT UPDATE

This was deemed private and confidential.

9087 BOWLING GREEN LAND

This was deemed private and confidential.

9088 STAFFING

This was deemed private and confidential.

9089 DATE FOR NEXT MEETING

The next full Parish Council meeting is scheduled to be held on Monday 20th July 2026 at 7.30pm at the Parish Council Community Meeting Room, 239a Preston Road, Clayton-le-Woods, Chorley PR6 7PY.